



Q: How do I request funds from my account?

A: By completing the W-9 form (if you haven't completed one for the Penn National Bookkeeper for each calendar year) **and** completing a Penn National Horsemen Account Disbursement Form, each time you wish to request funds from your account. Both forms are available on our website or by contacting the bookkeeper at (717) 469-3232 and the forms can be faxed to you. Only the licensee of that account may sign the disbursement form. **We do not accept phone call authorizations.**

Q: What is the deadline for check requests and how soon is my request processed?

A: 11:00am Eastern Standard Time to have checks processed the same day and are available for pick up in the evening during Live Racing or the following morning if received on a non racing day. In the instance of a cancellation, the bookkeeper's office would reopen the following business morning. The bookkeeper will hold the check until owner contacts the bookkeeper to make alternative arrangements.

Q: How do I open a Penn National Horsemen Account? How do I close the same account?

A: The bookkeeper will create your horsemen account on the day of your first start here at Penn National. An account number will be assigned to the horsemen account. The account name is the owner/stable/partnership name that the horse runs under. That account will remain active while you race here. If you should leave and return, the same account will be used. If you wish to open an account here at Penn National for claiming purposes even before you start your first horse here, then a W-9 form is required along with deposited funds (you must hold a current owners license issued by the PA State Horse Racing Commission). Exception: If you are a first time owner and wish to apply for an Open Claiming License, then you are required to establish a horsemen account before you can apply for the license. Please contact the bookkeeper for details.

Q: What forms of deposit are accepted for claiming?

A: Cash (US Currency), Cashier's Check or Official Bank Check (these words must be shown on the check) drawn from a U.S. Financial institution, or any other Horsemen Bookkeeper Race Track Check.

Cash deposit of over \$10,000 must be made in person by the owner of account to be credited, must provide driver's license and racing license.

Q: Can I wire funds into my account?

A: We do not have any incoming or outgoing wired funds at this time.

Q: Is there any PA State Sales Tax on claiming?

A: Not at this time.

Q: What address do I use to next day my funds for claiming?

A: You may send the funds to Hollywood Casino at Penn National Race Course, Attn: Horsemen's Bookkeeper, 777 Hollywood Blvd, Grantville, PA 17028. Funds must be received and in the account before you claim.

Q: How do I find out what my current balance is or request an account statement for my horsemen account?

A: By contacting the bookkeeper at 717-469-3232. The bookkeeper can email, fax, or mail a statement to you. Online access through Incompass is now available. You can view your statement and request checks online. Contact the Horsemen's Bookkeeper if you are interested.

Q: Can I transfer funds from my Penn National Horsemen Account to another race track Horsemen's Bookkeeper Account?

A: You may complete the Penn National Horsemen Account Disbursement Authorization Form and list on the form to have a check mailed to another race track/Horsemen's Bookkeeper (please specify what track).

Q: What racing charges are deducted from the Owners Account?

A: The Horsemen's Bookkeeping Office will deduct the owners account for jockey fees (varies), lasix fees (\$25), HBPA Horse Retirement (\$10), HBPA Marketing & Promotions Fee (\$10), photographs, race videos, claiming costs, treasury liens, fines by the PA Racing Commission and court ordered levees. For Stakes Races: entry fees & start fees. (You may opt out of the HBPA Horse Retirement Fee & HBPA Marketing & Promotions Fee by contacting HBPA Director Todd Mosteller @ 717-648-4958)

Q: What is the Horsemen Bookkeeper's contact information?

A: The Horsemen's Bookkeeper is Maribeth Riggs. Phone (717) 469-3232 and Fax (717) 469-0423.

Email: [maribeth.riggs@pngaming.com](mailto:maribeth.riggs@pngaming.com)